How to Fill Out Your OPTOMCAS Evaluation Request

1. Log into OPTOMCAS with your Username and Password
2. Once you get to this screen, click on Supporting Information

3. Click on Evaluations
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4. **Select Create Evaluation Request**

5. Fill out the evaluation request as pictured below:

   **Be sure to send it to prehealthrecs@ua.edu !!!**

   **Be sure to click this or it won’t get to the Health Professions Office 😊**