HOW TO SEND MY TRANSCRIPT FROM UA TO ADEA AADSAS

1. Log into MYBAMA
2. Go to your Student Tab
3. Select the icon that says Transcript Official
4. You will be taken to this screen. If you are using Google Chrome click on the “HERE”

5. This should take you to this screen. Click on BEGIN ORDER.

6. From this screen, verify that your personal information and address is correct. Click NEXT.
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7. Select Regular Transcript Request

8. You can select “Send Now” or if you are waiting on grades from a summer class, you can choose the term that best applies:

9. Next, select “SPECIAL PURPOSE RECIPIENT”. AMCAS, TMDSAS, ADEA AADSAS, OPTOMCAS, AACOMAS are all listed in this drop down:
10. Click on the box next to “Please Read and check the box to continue…”

11. This is what is generated in your ADEA AADSAS application under “Colleges Attended”
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12. So, These numbers from your AADSAS generated Transcript Form
13. Go here in your MyBama Transcript Request Screen. Enter in all numbers including the “X”
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15. Pay for your Order and select “I AGREE”.